



2161 CIAS Schedule Timeline Revision

September 3, 2015	2161 CIAS Schedule of Courses created (from 2151 CIAS Schedule of Courses)
September 14, 2015	2161 Preliminary Course Schedule distributed to departments electronically, with Semester Scheduling Guidelines , etc.
October 2, 2015	2161 Preliminary Course Schedule electronic changes due back to Scheduling Officer
October 5, 2015	Registrar's Office roll 2161 Schedule of Courses (from 2151) ; begin building 2161 Schedule of Courses on SIS; creating 2161 Tentative Course Schedule
November 2, 2015	Fall 2161 Schedule of Courses becomes public in SIS
December 15, 2015*	2161 Tentative Course Schedule forwarded from Scheduling Office to departments for final review. Departments set-up appointment to finalize 2161 Schedule of Classes for unit
January 15, 2016*	2161 Tentative Course Schedule changes back to Scheduling Office. Exception SOFA--submit 80% of their fall class schedule by this date for 2161. No electronic schedule distributed after this point
January 18, 2016	Class Scheduling preparation for shopping cart availability on April 18 th , 2016. SOFA approved exception, see*
February 26, 2016	*All SOFA class scheduling changes due for fall 2161

Preparing for student shopping and enrollment for Fall 2161 Class Schedule

January 21, 2016	2161 CIAS Final Schedule of Classes sent to NTID support for class designations, except for SOFA
February, TBD 2016	Student Services begin meeting with students for Fall (2161) class planning – <u>any scheduling changes after this date will impact a student's schedule</u>
February 18, 2016	NTID to return 2161 Schedule of Classes NTID designations to Scheduling Officer
March 4, 2016	SOFA to submit final scheduling changes for 2161
March 7, 2016	Submit SOFA final 2155 class schedule to NTID support for NTID designations
March 16, 2016	NTID to return 2161 SOFA schedule of classes with NTID designations
March 23, 2016	NO class scheduling changes can be made to Fall 2161, with the exception of faculty and room changes

Fall 2161 Shopping Cart and Enrollment Dates

March 28, 2016	Shopping carts available for term 2161
April 18, 2016	Fall 2161 Enrollment registration (appointments) begins
August 19, 2016	NTID seats released
August 22, 2016	Fall first day of classes for 2161
August 29, 2016	2161 Final Exam Schedule made public

*Revised date based on date Tentative to Final schedule of classes sent for review to departments

revised 10/27/15/tam
revised 12/15/15