

CIAS CURRICULAR TIMELINE

CURRICULAR TABLE REVISIONS

- TABLE 1 CHANGES must be submitted to CIAS Scheduling Officer and curriculum committee by March 1st in order to be effective **next** academic year.

REQUIRED COURSES

- NEW REQUIRED course proposals to be offered in either FALL or SPRING must be submitted to CIAS curriculum committee by Feb 1st in order to offer during the **next** academic year.
- REVISIONS to REQUIRED courses offered in either FALL or SPRING must be submitted to CIAS curriculum committee by Feb 1st to be effective the **next** academic year.

ELECTIVE COURSES

- NEW ELECTIVE course proposals must be submitted to CIAS curriculum committee by Feb 1st in order to be offered in FALL, and by September 1st in order to be offered in SPRING.
- SIGNIFICANT REVISIONS to ELECTIVE courses must be submitted to CIAS curriculum committee by Feb 1st in order to be effective in **next** academic year.
- MINOR REVISIONS to ELECTIVE courses must be submitted to CIAS curriculum committee by Feb 1st in order to be effective in FALL, and September 1st in order to be effective in SPRING.
- TOPIC OUTLINE FORMS for existing Shell Courses must be submitted to CIAS Scheduling Officer by Feb 1st in order to be offered in FALL, and by October 1st in order to be offered in SPRING.

SIGNIFICANT COURSE REVISIONS

- Course Title
- Course #
- Credit Hours/Contact Hours
- Description
- Prerequisites
- Special Designation
- Mode of Delivery
- Deactivation

MINOR COURSE REVISIONS

- Consent added/removed
- Term Offered
- Final exam
- Multiple enroll
- Repeat for credit
- Course print
- Component
- ERG